

Hudson Area Public Library District  
Board Meeting  
104 Pearl Street  
Hudson, Illinois

March 11, 2013

*Hinrichsen*

The meeting was called to order by Dee Hinrichsen at 6:31 pm. The meeting was attended by Dee Hinrichsen, Laura Haas, Carol Bland, Heather Plattner and Nancy Rinda. Maria Ford, Director, was present. Anne Collioton was absent. The minutes were approved as corrected. Motion to approve by Plattner, second by Haas.

Library Director's Report

LePrint Express researched postage costs for the library and found we were overpaying. We will begin sending out newsletters as recommended. The Mother/Daughter reading group was cancelled due to weather. Blind Date with a Book was very successful. Staff meeting was held and a worksheet was completed to help Ford assess staff training needs. Jeffery Bath from Hudson Lion's Club met with staff to coordinate with the library to help increase literacy in the community. Welcome baskets with library items will be included for new residents. They discussed supporting a library family program. Linda, Bookkeeper, will be leaving and we'll need to replace her. She will be greatly missed and Ford will begin the process to post for her position.

Treasurer's Report

Audio Books purchases have been down because there is a lack of space. Ford reported on plan to rearrange items to allow space for more purchases. Ford recommended cutting down on magazine subscriptions and using dollars saved to purchase better display boxes for periodicals. The board recommended using remaining budget dollars to enhance options with high patron usage.

President's Report

Hinrichsen expressed a desire to have our attorney attend an upcoming meeting or have a conference call to get advice on levying the Building & Maintenance tax. Board agreed. Ford will attempt to set up for the next meeting in April.

Old Business

No report

New Business

Haas and Ford reported on dollars budgeted for F2013 to hire a 5<sup>th</sup> Part-time assistant. The Board agreed to allow Ford to post for an additional position. The position will allow a current Library assistant to reduce her hours. The Board discussed doing an external audit and chose to pass at this time due to cost.

Per Capita Grant: Environmental Scan

Suggestions given to Ford for contacts in community. Each board member was asked to respond to questions strengths, opportunities, weaknesses, challenges facing the library district.

Per Capita Work: Review of Serving our Library 2.0

Board reviewed Marketing Standards checklist and how the library district is meeting those standards.

Meeting adjourned at 7:37 pm. Haas moved, second by Platner.

Respectfully submitted,

Nancy Renda

Haas approved minutes as amended,  
Platner seconded.

Anne Lee Gelfin

4-9-2013